

City of Duncan

Regular Council Minutes

A Regular Council Meeting was held in the Council Chambers, City Hall, 200 Craig Street, Duncan, BC, on Monday, November 20, 2017 at 6:00 PM.

Present Mayor Phil Kent, Chair Councillor John Horgan
Councillor Roger Bruce Councillor Sharon Jackson
Councillor Tom Duncan Councillor Michelle Staples (6:38 pm)

Absent Councillor Michelle Bell

Also Present Peter de Verteuil, Chief Administrative Officer
Talitha Soldera, Director of Finance
Paige MacWilliam, Director of Corporate Services
Allison Boyd, Corporate Services Coordinator

Call to Order

The Chair called the meeting to order at 6:00 pm.

Introduction of Late Items

~~Late Items~~

~~Late Items:~~

- ~~• Communications Contract RFP Award to be considered as Item 8.8~~
- ~~• Correspondence from United Way regarding a warming station for community members living rough this winter to be considered as Item 12.1~~

Approval of Agenda

~~Approval of Agenda R-277-17~~

~~It was moved and seconded:~~

~~**That the November 20, 2017 Council agenda be approved, as amended to include late items 8.8 and 12.1.**~~

CARRIED

Adoption of Minutes

~~October 16, 2017 – Council Meeting Minutes R-278-17~~

~~It was moved and seconded:~~

~~**That Council adopt the October 16, 2017 Council minutes, as presented.**~~

CARRIED

~~October 20, 2017 – Special Committee of the Whole Meeting Minutes R-279-17~~

~~It was moved and seconded:~~

~~**That Council adopt the October 20, 2017 Special Committee of the Whole minutes, as presented.**~~

CARRIED

~~**And That if the patching cannot be scheduled for 2017, the expenditures be added to the 2018 Capital Plan.**~~

CARRIED

~~**Building Statistics
Report – October
2017
R-303-17**~~

~~It was moved and seconded:~~

~~**That the Building Statistics/Summary of Building Permits for the month of October 2017, as attached to the report by the Building Inspector, be received for information.**~~

CARRIED

~~**Communications
Consultant RFP
Award
R-304-17**~~

~~It was moved and seconded:~~

~~**That Council award the Communications Consultant RFP to Munro Thompson for a total cost of \$78,000 plus tax.**~~

CARRIED

Bylaws - First and Second Reading

~~**Zoning Bylaw
R-305-17**~~

The Manager of Planning gave an overview of the changes made to the bylaw since initial reading in August 21, 2017. Since there have been significant changes to the bylaw, it was requested that Council rescind first and second reading given in August and then give first and second reading to the bylaw, as attached to the November 20, 2017 Council meeting agenda.

It was moved and seconded:

That Council rescind first and second readings for Zoning Bylaw No. 3166, 2017;

And That Council give first and second readings to revised Zoning Bylaw No. 3166, 2017, as attached to the November 20, 2017 Council meeting agenda - a bylaw to regulate the use of land; buildings and structures; require off-street parking and loading spaces; and establish standards for the provision of landscaping and screening.

CARRIED