



MANAGER OF ENGINEERING

The City of Duncan invites applications from candidates with the proven skills, qualifications, and abilities for the permanent full-time position of Manager of Engineering.

Duncan is small, in a Big way. Just a few hundred metres off the Highway (about 60 kilometres north of Victoria) you'll find 300 shops and services in a few beautiful, walkable, compact downtown blocks lined with 40 world-renowned totem poles. Within minutes of downtown are 5 golf courses, 15 wineries, lake and ocean waterfront, world class trails, cultural amenities, and all forms of indoor recreation. This compact city of 5,000 people aims to be one of the most livable small cities in Canada, proudly serving as the economic and cultural heart of the Cowichan Valley. Located in the traditional territory of Cowichan Tribes, Duncan seeks to be welcoming, diverse, creative, environmentally sustainable, and resilient.

Reporting to the Director of Public Works and Engineering, the successful candidate will be responsible for overseeing capital projects, development servicing, asset management, and mapping. The successful candidate will bring a positive attitude and a creative approach, with demonstrated knowledge in civil engineering, asset management, and project management, including utility and transportation systems.

Necessary skills and qualifications include:

- A Degree in Engineering or Diploma in Civil Engineering Technology or other related field.
- Minimum five years of experience in a municipal engineering field, with preference given to BC experience; or an equivalent combination of education/training and experience.
- Membership or eligibility for membership with Engineers and Geoscientists BC or the Applied Science Technologists & Technicians of BC.
- A strong working knowledge of BC legislation, regulations, and procedures relating to development and subdivision, including works & services and development cost charge bylaws.
- Ability to strategically coordinate a team of technical staff and contractors.
- Ability to exercise sound judgement in meetings and dealings with surrounding local governments, First Nations, the Province, and other groups.
- Ability to effectively engage the public in construction project management.
- Demonstrated leadership and relationship building skills with the ability to lead a team in a unionized environment.
- Ability to define problems and solutions, develop research methods, analyze and evaluate data, and prepare comprehensive reports.
- Knowledge and understanding of designing and developing projects in the public realm for the benefit of the City's residents, businesses, and visitors.
- Ability to perform all duties under minimal supervision when necessary.

This excluded position offers a wage of \$92,000 to \$104,000 depending on the successful candidate's qualifications and experience. A detailed job description and required qualifications are available on the City of Duncan website (www.duncan.ca). This position is eligible for work-from-home consideration for 1 - 2 days per week.

To apply, please submit a cover letter and complete resume of experience, qualifications, and three references to the attention of Human Resources at hr@duncan.ca. **This is an open-until-filled position.**

The City of Duncan is committed to being an accessible employer and to the principles of diversity, equity, and inclusion. We aim to remove barriers in the workplace and work with our employees to provide reasonable accommodation where required. If you require accommodation in applying for a posted position, please contact Human Resources at 250-746-6126 or hr@duncan.ca.

We thank all applicants, but only those being considered for interviews will be contacted.