

2020 PROPERTY TAX DATES

Thursday, July 2, 2020

- Property tax due date - All residential and commercial customers are encouraged to pay their taxes by the due date. However, due to COVID-19 in 2020 penalties will not be applied before October 1, 2020.

Wednesday, September 30, 2020 at 4 p.m.

- Deadline to pay taxes without 5% penalty
- Deadline to claim HOG without 5% penalty
- Deadline to apply to defer without 5% penalty

Thursday, October 1, 2020

- 5% penalty is added to unpaid taxes including any unclaimed HOG

Friday, October 30, 2020 at 4 p.m.

- Deadline to pay taxes without further 5% penalty
- Deadline to claim HOG without further 5% penalty
- Deadline to apply to defer without further 5% penalty

Monday, November 2, 2020

- Further 5% penalty is added to unpaid taxes including any unclaimed HOG



HOME OWNER GRANT

Deadline to claim your 2020 Home Owner Grant (HOG) without penalties is September 30, 2020

If your property is your principal residence you may qualify for the HOG.

For more information visit www.gov.bc.ca/homeownergrant

- You can claim the grant online at www.duncan.ca using your roll number that starts with 207 and your access code located on the top right corner of your tax notice.
- If you are not able to claim the grant online, you can mail or drop off your application (attached to the bottom of the tax notice) to City Hall.
- You can claim your HOG without making a property tax payment.

Important: You can only claim the HOG online or by submitting your application to City Hall. Please keep this in mind if you are using a bill payment service, are enrolled in our tax installment plan or if your taxes are paid by a mortgage company.

PAYMENT OPTIONS

Bill Payment Services: Bill payment services can generally be accessed through your online banking account, an automated teller machine (ATM), telephone banking or in person with a teller at the financial institution that you bank with. You will need to set up a bill payment payee for City of Duncan Property Taxes. Your account number will be your roll number, which starts with 207.

Payment by Cheque: Mail to the City of Duncan, 200 Craig Street, Duncan BC, V9L 1W3 or use the 24-Hour drop box located at each of the City Hall entrances. We also accept multiple postdated cheques. Please do not leave cash in the drop box.

In Person at City Hall: When City Hall is open (hours of operation 8:30 a.m. to 4:00 p.m.) we accept Debit, Cheque and Cash (sorry no credit cards for property tax payments).

PROPERTY TAX INSTALLMENT PAYMENT PLAN

The Property Tax Installment Payment Plan is an optional payment plan that provides an opportunity for taxpayers to make ten (10) monthly payments towards next year's property taxes through an automatic withdrawal from a bank account. Installments are withdrawn on the first business day of the month for ten (10) months starting in August and ending in May.

This plan is also available for those who wish to pay their current year's taxes in payments. Because the penalty date has been extended to October 1st, you can sign up to pay your 2020 balance over three payments (August 1, September 1 and October 1). You would then be auto-enrolled into the 2021 payment plan for next year's taxes. You may cancel any time. See www.duncan.ca for more details.

PROPERTY TAX DEFERMENT PROGRAM

A low-interest provincial loan program is available for qualified homeowners to defer their property tax. Persons 55 years of age or older, certain persons with disabilities, or families with children may qualify for the Property Tax Deferral Program.

Starting in the 2020 tax year, the Provincial Government has moved to an online system that is faster and easier. All applications and renewals are now submitted directly to the Province. Property Tax Deferrals are no longer handled by the City of Duncan.

For more information on how to apply or renew, please go to the Provincial Government website:

www.gov.bc.ca/propertytaxdeferral

To contact the Provincial Government Tax Deferral Office:

Phone: 250-387-0555 or toll free: 1-888-355-2700

Email: taxdeferral@gov.bc.ca

If you have any prior year's taxes outstanding (arrears or delinquent) you must pay those amounts before you can qualify to defer your current year's property taxes.

You still must claim your annual Homeowner Grant with the City and pay the sewer parcel tax and any annual user fees, such as sewer and garbage, to avoid penalties on those amounts. User fees and parcel taxes are not eligible for deferral.



Comments, questions, or concerns about your property taxes?

Visit www.duncan.ca | Phone 250-746-6126 | Email taxes@duncan.ca

2020 BUDGET

The City of Duncan's Financial Plan and Tax Rates Bylaws for 2020 reflect Council's efforts to keep taxes affordable for households and businesses.

Throughout the budget process, public feedback is always encouraged. Budget meetings were advertised in the newspaper as well as on our Facebook page and website. An open house was held to seek feedback from citizens on current budget topics. Thank you to those who took the time to attend. To view the full budget and related documents please visit www.duncan.ca.

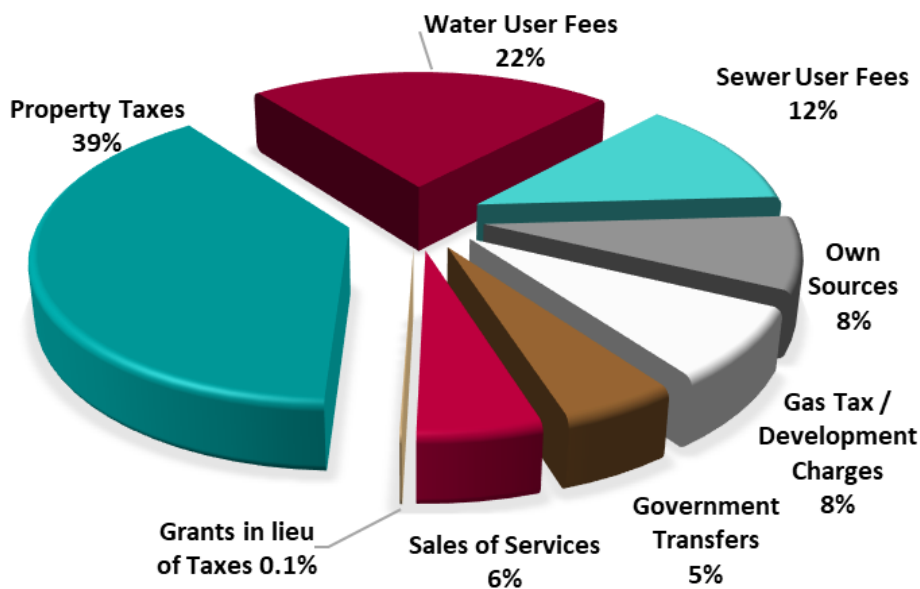
For 2020, the municipal portion of the property tax increased by 2.51%. Your actual tax increase or decrease will depend on the type of property you own, and whether the assessed value of your property went up or down this year.

Property assessment is the responsibility of the BC Assessment Authority. You should have received your assessment notice in January of this year. If you have questions about your property's assessed value, you must contact BC Assessment. They can be reached at 1-866-825-8322 or www.bcasessment.ca.

The City also collects taxes for other authorities, including the Province, the Cowichan Valley Regional District, Cowichan District Hospital and the Vancouver Island Regional Library. You will see these amounts listed on your tax notice.



2020 REVENUE SOURCES



Own Sources Include:

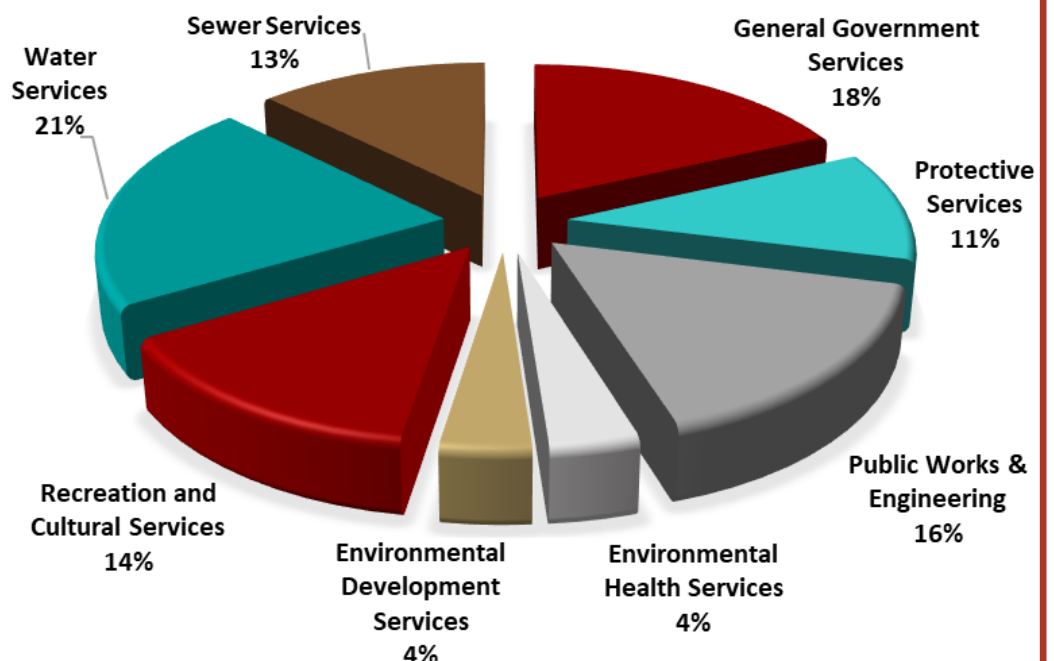
- Business and dog licences
- Building and other permits
- Real estate rentals
- Parking permits
- Interest on investments
- Penalties
- Land use alteration fees

Sales of Services Include:

- Garbage and recycling fees
- Fire Protection fees
- Administration fees
- Sports field user fees
- Utilities connection fees



2020 OPERATING EXPENSES BY FUNCTION



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