

BUILDING PERMIT Application



SUBJECT PROPERTY

Civic Address: _____

Folio No.: _____

Legal Description: _____

APPLICANT

Name(s): _____

Company: _____

Mailing Address: _____

Postal Code: _____

Email: _____

Phone: _____

REGISTERED OWNER(S)

Name(s): _____

Mailing Address: _____

Postal Code: _____

Email: _____

Phone: _____

Personal information you provide on this form is collected pursuant to section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing this application. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to the Corporate Services Coordinator by email: duncan@duncan.ca or phone: 250-746-6126.

DEVELOPMENT DETAILS

Construction Type: New Renovation Addition Suite Tenant Improvement

Building Use: Commercial Multi- Residential Duplex Single Family Dwelling

Other: Plumbing Demolition Services Other:

Proposal Description: _____

Estimated Value of Construction: _____

Zoning: _____

NOTE: Fees are due at the time of application and are calculated based on the Estimated Value of Construction.

DECLARATION

I/We declare that all of the above statements and information contained in the material submitted in support of this application are, to the best of my/our knowledge, true and correct in all respects. Where the applicant is **not the REGISTERED OWNER**, the application **must be signed by the REGISTERED OWNER** acknowledging this application.

Applicant's Signature: _____

Registered Owner(s) Signature: _____

Date: _____

Date: _____

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

**BUILDING PERMIT
Application****OFFICE USE ONLY**

Folio No.

File No.: 3800-20

FEEES

The following fees are due at the time of application. They are calculated according to the value of the proposed construction.

Plan Review Fees are charged per submission. If multiple plan checks are required, the first one only will be credited toward the building permit fees. If the project does not proceed, the City will retain the fees.

NOTE: Not applicable to plumbing or demolition permits.

Estimated Value of Construction:

Category	Rate	Amount Owing
Up to \$25,000 of value	\$50	\$
Over \$25,000 and up to \$50,000 of value	\$100	\$
Over \$50,000 and up to \$100,000 of value	\$200	\$
Over \$100,000	\$200 + (\$1.25 per \$1,000 of value >\$100,000)	\$
Code Equivalency Reviews (per submission)	\$200	\$

PAID STAMP**MS - PLANPROC****ADDITIONAL ITEMS TO BE REVIEWED**

Development Cost Charges	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Development Security	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Water Service Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Sewer Service Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Storm Service Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Access Permit Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No