



CITY-WIDE FAÇADE IMPROVEMENT PROGRAM

Application

APPLICANT INFORMATION

Applicant Name: _____ Business Name: _____

Mailing Address: _____

Postal code: _____

Project Address: _____

Phone Number: _____ Email: _____

In good standing? No Yes To be eligible to receive a grant, all property tax, utilities, and business licence fees must be paid for the current year.

Personal information you provide on this form is collected pursuant to section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing this application. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to the Director of Corporate Services by email: duncan@duncan.ca or phone: 250-746-6126.

PROPERTY/BUILDING OWNER CONSENT

Applicant is also property owner? No Yes If no, have landlord/property owner sign to consent to application here:
Print Name: _____ Signature: _____

FUNDING REQUEST \$

50% of applicable costs up to \$5,000 is available to each applicant/project/year.
Retroactive funding requests will not be accepted.

Describe the façade improvement project (attach drawings, photos, and budget)

APPLICANT SIGNATURE

I understand that my submission of an application does not constitute a guarantee for funding under the City-Wide Façade Improvement program, and disbursement of funds is entirely at the discretion of the City. I certify that all information provided is true and accurate to the best of my knowledge and if approved, work will be completed in accordance with the terms and conditions set out by the City approval.

APPLICANT SIGNATURE

DATE

SUBMIT APPLICATION TO

Please submit application and documentation to: duncan@duncan.ca or drop off/mail to: City of Duncan, 200 Craig Street, Duncan, BC V9L 1W3 Attn: Corporate Services Department

Office Use Only

File No.: 1850-20

PERMITS REQUIRED

Development Permit Sign Permit Building Permit Other _____
 Applicant notified