



# DEVELOPMENT PERMIT Application

## REGISTERED PROPERTY OWNER (PLEASE PRINT)

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone No: \_\_\_\_\_ Email: \_\_\_\_\_

## APPLICANT INFORMATION (IF DIFFERENT FROM ABOVE)

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone No: \_\_\_\_\_ Email: \_\_\_\_\_

## SUBJECT PROPERTY

Civic Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Property Identifier No. (PID): \_\_\_\_\_ Folio: \_\_\_\_\_

## APPLICATION TYPE (CHECK ALL THAT APPLY)

- Design Standards – DPA 1     
  Natural Environment – DPA 2     
  Natural Hazards – DPA 3

## PROJECT DESCRIPTION

Description must reference relevant policies, regulations, and project goals. Please supply additional pages as necessary in a separate Rationale Letter.

## DECLARATION

I/We declare that all the above statements and information contained in the material submitted in support of this application are, to the best of my/our knowledge, true and correct in all respects. Where the applicant is **not the REGISTERED OWNER**, the application **must be signed by the REGISTERED OWNER** acknowledging this application and authorizing the applicant as an agent for the purposes of this application.

\_\_\_\_\_  
Registered Property Owner Signature      Second Owner Signature      Date

\_\_\_\_\_  
Applicant Signature      Date

## OFFICE USE ONLY

DP#

File No. 3060

### Commercial

- Minor – under \$50,000 (DP MINOR)  \$500  
 Major – over \$50,000 (DP MAJOR)  \$1,000  
 With Variance(s) – Additional Fee (DVP)  \$1,000

### Residential

- 4 or less units (DP RES)  \$500  
 5 or more units (DP RES)  \$1,000  
 With Variance(s) – Additional Fee (DVP)  \$1,000

### Other

- Environmental/Hazard Areas (ENVI HAZ)  \$600  
 Cosmetic (DP COSM)  \$50  
 Copy of Title (TITLE)  \$20

### Development Permit Amendment

- Minor (DP-MN-A)  \$50  
 Major (DP-MJ-A)  \$100



Personal information provided on this form is collected pursuant to Section 26 of the *Freedom of Information and Protection of Privacy Act* will only be used for the purposes of processing this application. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to the Corporate Services Coordinator by email: [duncan@duncan.ca](mailto:duncan@duncan.ca) or phone: 250-746-6126