



ENGINEERING TECHNOLOGIST/TECHNICIAN

The City of Duncan invites applications from candidates with the proven skills, qualifications, and abilities for the full-time permanent position of Engineering Technologist/Technician

Duncan is small, in a Big way. Just five hundred metres off the Highway (about 60 kilometres north of Victoria) you'll find 300 shops and services in a few beautiful, walkable, compact downtown blocks lined with 40 world renowned totem poles. Within minutes of downtown are 5 golf courses, 15 wineries, lake and ocean waterfront, world class trails, cultural amenities, and all forms of indoor recreation. This compact city of 5,000 people offers high quality living and acts as the commercial centre serving a population of approximately 80,000 people.

Reporting to the Manager of Engineering, the Engineering Technologist/Technician contributes to the effective operation of the Engineering Department by assisting the Manager and other engineering staff in the technical and administrative work related to the completion of a variety of engineering activities and projects, which requires a degree of independence and sound professional judgement. This position also supports Development Services and Public Works by assisting team members in their duties, as required, to meet service expectations, departmental goals, and objectives.

Necessary skills and qualifications include:

- Certificate in Civil Engineering Technology or related field or a combination of comparable experience and education.
- Eligibility for registration with the ASTTBC.
- A minimum of three years of related experience in local government engineering and development control is preferred, with preference given to BC experience.
- A strong working knowledge of BC legislation, regulations, legal frameworks, and procedures that regulate planning, development, and subdivision.
- Knowledge of engineering, survey, subdivision and drafting terminology, principles, practices, and techniques an asset.
- Knowledge of design criteria and specifications and applicable conditions of contract and tendering policies an asset.
- Knowledge of Municipal Bylaws, Departmental Policies and Procedures an asset.
- Proficiency in Auto-CAD, Auto-CAD Map 3D, MS Office, ARC, Database and Engineering Application Programs; Proficiency in Geographic Information Systems (GIS) would be an asset.
- Possession and maintenance of a valid BC Driver's License (Class 5); a satisfactory current Driver's Abstract will be required.

A cover letter and complete resume of experience, qualifications, and three references should be submitted to the attention of Human Resources at HR@duncan.ca. Applications will be accepted until **the posting is filled**.

Note: recent graduates will be considered for this role.

This is a CUPE Bargaining Unit position. The starting rate for this position is \$38.37 (0 to 3 years) / \$40.16 (3 to 6 years) / \$41.96 (6+ years) (as per Collective Agreement – 2022 rates). A detailed job description and required qualifications are available on the City of Duncan website (www.duncan.ca).

We thank all applicants, but only those being considered for interviews will be contacted.