

## CITY OF DUNCAN

### PUBLIC PERFORMANCE CODE OF CONDUCT FORM

The City of Duncan has established, for all persons performing at any event on City of Duncan property, the Public Performance Code of Conduct Policy outlined below.

All performers and Event Coordinators are expected to cooperate and abide by the contents of this Policy to ensure a safe environment for everyone.

Definitions:

Event Coordinator – The individual appointed by the host organization to oversee the production.

One form per performer or act is required.

#### 1. **Personal Responsibility**

- 1.1 It is the responsibility of all persons entering any stage area to read the City of Duncan Public Performance Code of Conduct thoroughly and to clarify any details with the Event Coordinator or City staff.
- 1.2 All performers or the representative for a performance group must sign and return this Code of Conduct form to the Event Coordinator.
- 1.3 The Public Performance Code of Conduct Policy applies to all persons such as, but not limited to, the performers, the crew, the volunteers, and all other persons associated with each public performance, as well as the Event Coordinator and all those associated with the host organization.
- 1.4 It is the responsibility of the Event Coordinator to ensure that all persons involved in each performance are made aware of the City of Duncan Public Performance Code of Conduct Policy.

#### 2. **Personal Conduct**

- 2.1 All performers will conduct themselves in a professional, responsible, and respectful manner during their performance.
- 2.2 All performers will refrain from harassing an individual, whether verbally or physically.
- 2.3 All performers will refrain from discriminating against an individual, based upon another person's race, colour, ancestry, place of origin, political beliefs, religion, marital status, physical or mental disability, sex, age, or sexual orientation.
- 2.4 All performers will refrain from using sexualized images, activities, or other material or otherwise create a sexualized environment.
- 2.5 All performers will refrain from committing any act(s) that can potentially endanger and/or harm the audience. Such acts include but are not limited to inviting members of the audience onto the stage; throwing objects into and/or onto the audience; jumping into and/or onto the audience; and encouraging inappropriate, dangerous, violent, and/or rowdy behaviour among audience members.
- 2.6 All performers will refrain from conducting their performance while impaired by alcohol, cannabis, and/or illicit substances. Alcohol must not be brought onto the City of Duncan's property without proper permits.
- 2.7 All performers will refrain from damaging the City of Duncan's property. Any damage or disruption caused by a performer to the City of Duncan's property shall be rectified immediately at the performer's expense.

- 2.8 All performers will abide by the City of Duncan Smoke-Free Bylaw 3179 which, in part prohibits smoking in City Square and City parks, including burning, inhaling, exhaling, or carrying of a lighted cigarette, cigar, pipe, lighted smoking device, electronic smoking device, e-cigarette, and any other ignited smoking equipment to burn any vegetative matter or any vapour product.

### 3. Independence and Indemnification

- 3.1 By signing this form, the performer will indemnify and save harmless the City from and against all claims, losses, costs, damages, suits, proceedings, or actions arising out of or related to the performer's use of City property.
- 3.2 The performer, performance group, and the City agree that the performer/group is an independent contractor and not an employee of the City.
- 3.3 The City is not liable for any expenses incurred due to damages suffered by the performer or performance group in connection with the performance(s).

### 4. Enforcement

- 4.1 All event coordinators must familiarize themselves with the Public Performance Code of Conduct Policy and enforce it equally among all performers.

By signing this form, it is understood that I/we have read, understood, and agree to abide by the articles contained in the City of Duncan Public Performance Code of Conduct Policy. Authorized representatives for a performance group agree by signing this form that they have the authority to sign on behalf of the performance group and are responsible for the conduct of the group.

**Name of Group or Act (if applicable):** \_\_\_\_\_

**Performer or Performer's authorized representative:**

**Full name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

Date: \_\_\_\_\_ Phone No. \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Event Name:** \_\_\_\_\_

**Host Organization – please tick one box:**

DDBIA Event (Downtown Duncan BIA)

Summer Festival Society Event

Date: \_\_\_\_\_