



# DDBIA CITY SQUARE CLOSURE Request for Service

## EVENT INFORMATION:

Date(s) of Event:	Event Name:
Closure Start Time:	End Time:
Description of Event:	

## Location: (please circle all that apply)

City Square                      Lois Lane                      Parking Area                      Craig Street

## DDBIA CONTACT PERSON:

Name:	Phone:
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## SERVICE(S) REQUESTED:

<input type="checkbox"/> Placing of Bollards for Closure	<input type="checkbox"/> Extra Garbage Receptacles	Number: _____
<input type="checkbox"/> Removal of Bollards for Opening	<input type="checkbox"/> Extra Recycling Receptacles	Number: _____
<input type="checkbox"/> Access to Water	<input type="checkbox"/> Barricades	Number: _____
<input type="checkbox"/> Other: _____		
<input type="checkbox"/> Other: _____		

## SIGNATURE: (DDBIA Representative)

Date:

## OFFICE USE ONLY:

Notes:

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Date Approved:

Signature: (Director of PW or Operations Manager Signature)

Personal information you provide on this form is collected pursuant to Section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing this application. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to the Corporate Services Coordinator by email: [duncan@duncan.ca](mailto:duncan@duncan.ca) or phone: 250-746-6126.