



UTILITY SERVICE PRE-CONNECTION Application

APPLICANT INFORMATION

Applicant Name: _____ Company: _____

Mailing Address: _____ City: _____ Postal Code: _____

Phone: _____ Email: _____

Personal information you provide on this form is collected pursuant to Section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing this application. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to the Corporate Services Coordinator by email: duncan@duncan.ca or phone: 250-746-6126.

UTILITY SERVICE INFORMATION

Service Location Address: _____

Project Name: _____ Estimated Date of Occupancy: _____

Single-Family Residential Multi-Family Residential Commercial Industrial

Details of Development:

	Proposed	Existing
No. of Residential Units		
No. of Commercial Units		
Commercial Sq. Ft.		

Pre-connection application requests are subject to fees as per the Fees and Charges Bylaw. Please indicate which service below.

Curb Cut (includes driveway installation and relocation)	\$475.00 (MS - CONPRE) (note: this fee covers analysis of curb, sewer, storm and water combined)	PAID STAMP
Sewer <input type="checkbox"/>		
Storm Drain <input type="checkbox"/>		
Water <input type="checkbox"/>		

DECLARATION:

I understand that this is only an application for service and that the City of Duncan may not be able to provide the service(s) requested, depending on the circumstances. In the event the City of Duncan cannot provide services, a portion of the pre-application fee may be refunded. I understand that after Public Works determines the estimated costs of these services that I must make a deposit payment prior to the installation being scheduled. The date of installation may be as much as eight (8) weeks after payment is made. I understand that if I have not paid the deposit within two weeks after Public Works has calculated the deposit and other applicable charges that the deposit and charges may be subject to increase.

Registered Owner/Authorized Agent _____ Signature _____ Date _____

Note: Completing this application does not guarantee approval. Your application will be reviews and you will be contacted.

OFFICE USE ONLY

Reviewed by Eng. Technologist _____ Approved by Ops. Mgr/Director _____ Date _____

Project Number: _____ Water Study Required? Yes No

Original Application to Eng. Technologist **COPIES:** Utilities Clerk (x2) Building Inspector (C.O.D. Only)