

APPLICANT INFORMATION

Name:	Organization:
Mailing Address:	Postal code:
Phone No:	Email:

Personal information you provide on this form is collected pursuant to section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing this application. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to the Corporate Services Coordinator by email: duncan@duncan.ca or phone: 250-746-6126.

BEER GARDEN INFORMATION

Event Name:	No. of Participants:
Date and Duration (max. 6 hrs.) of Event:	Non-Profit Society: <input type="checkbox"/> No <input type="checkbox"/> Yes
Start Time (noon or later):	End Time (10:00 pm or earlier):
Event Description:	

CONDITIONS OF APPROVAL

Special Event Permit (BC Liquor & Cannabis Licensing):	ATTACHED (Mandatory)	<input type="checkbox"/> Yes
Host Liquor Liability Insurance (\$2,000,000):	ATTACHED (Mandatory)	<input type="checkbox"/> Yes
\$300 Damage Deposit (MS-DAMDEP):	ATTACHED (Mandatory)	<input type="checkbox"/> Yes
\$100/per day Beer Garden Fee:	ATTACHED (Mandatory)	<input type="checkbox"/> Yes
City Square Event application from the DDBIA:	ATTACHED (If in City Square)	<input type="checkbox"/> Yes
The applicant agrees that the music/noise will be kept below 90 dBa.		<input type="checkbox"/> Yes
The applicant understands that if the event is shut down for any reason by the liquor inspector or RCMP, the damage deposit shall be forfeited.		<input type="checkbox"/> Yes
The applicant agrees to provide proof, within thirty (30) days following the event, that 35% of the net revenue from the Beer Garden has been donated to a recognized local charity, non-profit society or to the City for recreation facility improvements (waived if applicant is a non-profit society).		<input type="checkbox"/> Yes
The applicant agrees to arrange with a local rental company for barricades and signs for the event.		<input type="checkbox"/> Yes

WAIVER AND INDEMNITY CLAUSE

The applicant agrees to conform to all Bylaws and Policies of the City of Duncan presently in force and to such special conditions, restrictions and regulations **and to such further special conditions as may be imposed by the City**, in the conduct of the event. **The applicant must provide proof of host liquor liability insurance naming the City of Duncan as an additional insured party in the amount of two million (\$2,000,000) per occurrence.** The applicant further agrees to save the City of Duncan harmless against all manner of actions, claims, debts, judgements, costs, and expenses of any kind whatsoever which may be made against the said City in consequence of and incidental to the Beer Garden.

APPLICANT SIGNATURE

DATE

OFFICE USE ONLY

File No.: 4520-20

Date:

CAO Approval: