



AUTHORIZATION OF AGENT Development Services

REGISTERED OWNER

Name(s):

Mailing Address:

City:

Postal Code:

Phone:

Email:

AGENT

Name(s):

Mailing Address:

City:

Postal Code:

Phone:

Email:

SUBJECT PROPERTY (please see Note below)

Complete Civic Address:

Legal Description:

Parcel Identifier No:

Note: Please attach a current land title search and copies of all charges, covenants, easements, etc. on Title for this property. If more than one property is concerned with this proposal, please attach a list including all details as listed above.

APPLICATION DETAILS (please check all applicable)

I/We, the Registered Owner(s) on title of the Land under Application, hereby grant permission to the Agent to act on my/our behalf in the following applications related to the said Land described above:

- | | |
|------------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Any/All Applications | <input type="checkbox"/> Official Community Plan Amendment |
| <input type="checkbox"/> Board of Variance | <input type="checkbox"/> Subdivision Application |
| <input type="checkbox"/> Building Permit | <input type="checkbox"/> Temporary Use Permit |
| <input type="checkbox"/> Development Permit | <input type="checkbox"/> Zoning Bylaw Amendment |
| <input type="checkbox"/> Development Variance Permit | <input type="checkbox"/> Property File Review |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Tree Cutting/Removal Permit Application |

In authorizing the above listed Agent to act as applicant on my behalf, I/we acknowledge and agree that the City of Duncan will maintain communication only with the Agent. I/we understand that any decisions by municipal staff or Council will be based on information provided by the Agent and that it is my/our responsibility to maintain a two-way communication with the Agent. I/we, the registered owner(s) of the Land under Application, do hereby agree to be bound by all decisions of the Agent in this matter.

Registered Owner Signature:

Registered Owner Signature:

Date:

Note: In order to use an agent to work on the owners' behalf all owners registered on title must sign to grant authorization. If the property is owned by a corporation, a designated person with signing authority for the company must sign the form and provide documentation of signing authority.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

OFFICE USE ONLY

Date Received:

Folio No.

File No.:

Personal information you provide on this form is collected pursuant to Section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing this application. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to the Corporate Services Coordinator by email: duncan@duncan.ca or phone: 250-746-6126.