



# DRIVEWAY ACCESS PERMIT Application

## APPLICANT INFORMATION

Owner Name:

Agent Name (if different):

Mailing Address:

Phone No.:

Email:

Personal information you provide on this form is collected pursuant to Section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing this application. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to the Corporate Services Coordinator by email: [duncan@duncan.ca](mailto:duncan@duncan.ca) or phone: 250-746-6126.

## SUBJECT PROPERTY

Civic Address:

Postal Code:

Legal Description:

Lot:

Section:

Range:

District: Quamichan

Plan:

Parcel Identifier No:

Folio No:

## AUTHORIZATION

I agree to construct a driveway access in conformance with the City of Duncan approved standards as attached, and conditions set out in the permit. I further agree to indemnify the City of Duncan from any and all claims, demands, actions, suits or other proceedings by anyone, made or brought against City of Duncan by reason of, or arising out of the work covered in this application. I further agree to maintain the driveway access in good condition and repair.

Applicant Signature

Date

**OFFICE USE ONLY** Date Received:

File No. 5400-15

**Fees Paid:** Driveway Access Permit (DRVWY)  \$ 50.00

Damage Deposit (DAMDEP)  \$ 300.00

Permission has been granted to construct a driveway access to the above referenced property in accordance with the following conditions:

- All construction to conform to the attached driveway specifications.
- Owner/agent is to ensure the road boulevard is maintained in good condition throughout building construction period.
- Owner / agent calls public works for inspection of driveway grade preparation

## PUBLIC WORKS APPROVAL

Director of Public Works and Development Services

Date

## GRADE INSPECTION

Date of Inspection:

Completed by:

Approved: Yes  No