



ADDRESS/ACCOUNT CHANGE Request

OWNER INFORMATION (please print)

Name:	Phone:
Current Street Address:	Email:
Current Mailing Address:	City:
Postal Code:	Province:

Please note: Names on property title can only be changed through the Land Title and Survey Authority of BC.

ADDRESS/ACCOUNT CHANGE (select)

Change Address (UB) Transfer Credit (AP) Refund Credit (AP) Cancel Property Tax Installments (PR)

CHANGE/TRANSFER/CANCEL EFFECTIVE

Date:

CHANGE ADDRESS

New Mailing Address:	City:
New Email:	Phone:

Please Note: BC Assessment will be informed of address changes.

TRANSFER CREDIT

Previous Property Tax Account No.:	Property Tax Credit Amount: \$
Previous Water Utility Account No.:	Water Utility Credit Amount: \$
New Property Tax Account No.:	Amount to Property Tax Account: \$
New Water Utility Account No.:	Amount to Water Utility Account: \$

REFUND CREDIT

Property Tax Account No.:	Property Tax Credit Amount: \$
Water Utility Account No.:	Water Utility Credit Amount: \$

CANCEL PROPERTY TAX INSTALLMENTS

Property Tax Account No.:

SIGNATURE

APPLICANT SIGNATURE

DATE

Personal information you provide on this form is collected pursuant to Section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing this application. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to the Corporate Services Coordinator by email: duncan@duncan.ca or phone: 250-746-6126.