



COUNCIL POLICY MANUAL

POLICY: Arts Trophy (Perpetual)

SECTION: ADMINISTRATION

APPROVAL DATE: August 21 , 2017

AMENDED DATE: September 18, 2017

GOAL:

The Perpetual Arts Trophy recognizes one individual annually who has demonstrated excellence in the performing, literary or visual arts, or:

- whose contributions to arts education have produced visionary creative work, or
- who has contributed significant time and effort to support a Cowichan Valley based artist or arts organization through volunteer service, or
- who has demonstrated outstanding promise and commitment to the Cowichan Valley arts community.

SCOPE:

The Perpetual Arts Trophy is open to all residents of Duncan and the Cowichan Valley.

POLICY:

The Cowichan Valley Arts Council (CVAC) sponsors the Perpetual Arts Trophy by facilitating the nomination processes. City Council makes the final decision regarding the awarding of the City of Duncan Perpetual Arts Trophy based on up to three recommendations put forward by the CVAC.

PROCEDURE:

Information about the award will be distributed on the City's website, social media account(s) and quarterly newsletter, and CVAC will also distribute information about the award. Community groups, residents, and the local media will be invited to submit nomination forms, in confidence, to the CVAC by the end of September each year.

CVAC will review the nominations and make up to three recommendations to Council.

At a closed meeting, Council will review the nominations along with CVAC's recommendations. Council will select one award recipient.

The recipient will be advised that they have been nominated to receive the award and invited to attend the City's annual general meeting.

At the annual general meeting in December the award recipient will be recognized by Council and will receive a piece of art from a local artist, with their name inscribed on it, to keep. The recipient's name will be inscribed on the Perpetual Arts Trophy Plaque and on the Perpetual Arts Trophy, which are both kept on display at City Hall.