



DEVELOPMENT PERMIT Application

APPLICANT

Name(s): _____ Phone: _____ Email: _____
 Mailing Address: _____ City: _____ Postal Code: _____

REGISTERED OWNER (if different from above)

Name(s): _____ Phone: _____ Email: _____
 Mailing Address: _____ City: _____ Postal Code: _____

SUBJECT PROPERTY (see Note below)

Civic Address: _____ Postal Code: _____
 Legal Description: _____ Parcel Identifier No: _____

Note: Please attach a current land title search and copies of all charges, covenants, easements, etc. on Title for this property. If more than one property is concerned with this proposal, please attach a list including all details as listed above.

DEVELOPMENT PERMIT APPLICATION TYPE

(check all that apply)

Multi-Family Residential – DPA 1 Highway 1 Corridor – DPA 3 Natural Environment – DPA 5 Amendment
 Downtown – DPA 2 Other Commercial Areas – DPA 4 Hazard Lands – DPA 6 Cosmetic

PROJECT DESCRIPTION: Please provide a **Rationale Letter** along with your complete application describing your project in detail. The letter must reference relevant policies within the Official Community Plan, the Development Permit Area Guidelines and the Zoning Bylaw and describe how your project meets these goals, policies, and regulations. Please refer to the Guide to Development Permit Applications for other technical information and drawings required for your application. The City of Duncan reserves the right to reject or postpone the review of an incomplete application. The information in this application will only be used for the purpose for which it was obtained.

DECLARATION

I/We declare that all of the above statements and information contained in the material submitted in support of this application are, to the best of my/our knowledge, true and correct in all respects. Where the applicant is **not the REGISTERED OWNER**, the application **must be signed by the REGISTERED OWNER** acknowledging this application.

Applicant's Signature: _____

Registered Owner(s) Signature: _____

Date: _____ Date: _____

OFFICE USE ONLY

	Date Received:	File No.: 3060-20	Folio No.:
Commercial		Development Permit Amendment	
Minor - under \$50,000 (DP MAJOR)	<input type="checkbox"/> \$500	Major (DP-MJ-A)	<input type="checkbox"/> \$100
Major - over \$50,000 (DP MAJOR)	<input type="checkbox"/> \$1000	Minor (DP-MN-A)	<input type="checkbox"/> \$50
With Variance(s) (DVP)	<input type="checkbox"/> \$1000		
Residential		Environmental/Hazard Area (ENVI HAZ)	<input type="checkbox"/> \$600
4 or less units (DP RES)	<input type="checkbox"/> \$500	Cosmetic DP - paint, minor exterior (DP MINOR)	<input type="checkbox"/> \$50
5 or more units (DP RES)	<input type="checkbox"/> \$1000		
With Variance(s) (DVP)	<input type="checkbox"/> \$1000		

Personal information you provide on this form is collected pursuant to Section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing this application. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to the Corporate Services Coordinator by email: duncan@duncan.ca or phone: 250-746-6126.