



# UTILITY SERVICE PRE-CONNECTION Application

## OWNER INFORMATION

Owner(s) Name:

Mailing Address:

City:

Postal Code:

Phone:

Email:

**If more than one owner registered on title, please provide written consent from each owner with this application.**

## UTILITY SERVICE INFORMATION

Service Location Address:

Folio:

Project Name:

Estimated Date of Occupancy:

	Proposed	Existing
No. of Residential Units		
No. of Commercial Units		
Commercial Sq. Ft.		

- Single-Family Residential  
 Multi-Family Residential  
 Commercial  
 Industrial

**Please include a drawing or sketch of preliminary layout**

Please indicate which service below:

Sewer

Storm Drain

Water

Curb Cut (includes driveway installation and relocation)

<p><b>\$475.00</b> (MS - CONPRE) Fees and Charges in accordance with the Fees &amp; Charges Bylaw.</p>	PAID STAMP
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## DECLARATION

I (we) understand that this is only an application for service and that the City of Duncan may not be able to provide the service(s) requested, depending on the circumstances. I (we) understand that after Public Works determines the estimated costs of these services that I (we) must make a deposit payment prior to the installation being scheduled. The date of installation may be as much as eight (8) weeks after payment is made. I (we) understand that if I have not paid the deposit within two weeks after Public Works has calculated the deposit and other applicable charges that the deposit and charges may be subject to increase.

Registered Owner Name

Signature

Date

## AUTHORIZATION OF AGENT

Agent Name:

Company:

Mailing Address:

City:

Postal Code:

Phone:

Email:

In authorizing the above listed Agent to act as applicant on my behalf, I (we) acknowledge and agree that the City of Duncan will maintain communication only with the Agent. I (we) understand that any decisions by municipal staff or Council will be based on information provided by the Agent and that it is my (our) responsibility to maintain a two-way communication with the Agent. I (we), the registered owner(s) of the Land under Application, do hereby agree to

Registered Owner Name

Signature

Date

Personal information you provide on this form is collected pursuant to Section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing this application. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to the Corporate Services Coordinator by email: [duncan@duncan.ca](mailto:duncan@duncan.ca) or phone: 250-746-6126.

Original Application to Eng. Technologist

COPIES:  Utilities Clerk (x2)

Building Inspector (CoD Only)