

## INFORMATION

- If you have implemented exterior facing surveillance cameras, you are eligible to assist in solving crimes within your neighbourhood!
- If a crime has been committed and video is in the area, the owner or lessee of the property may be contacted to allow investigators to view the images.
- Participation in these investigations is **Required**.
- You may assist to solve a crime and help to make your neighbourhood a safer place!

## CONFIRMATION

I am the owner of the property.  No  Yes

I am not the owner, but I have a Letter of Consent from the property and/or building owner to act as the representative/agent of the property (attached).  No  Yes

Do you have video cameras on the EXTERIOR of the building?  No  Yes

I have reviewed the information (above) and understand that I may be contacted by police in relation to a criminal investigation. The personal information is collected with your consent to participate and in accordance with the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The retention, use, and disclosure of this information will be dictated by the requirements of FOIPPA, RSB 1996, Ch. 165 unless otherwise directed by superseding legislation.  No  Yes

## APPLICANT INFORMATION

Applicant Full Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Property Address (where cameras are): \_\_\_\_\_

Postal code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Personal information you provide on this form is collected pursuant to section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing this application. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to the Corporate Services Coordinator by email: [duncan@duncan.ca](mailto:duncan@duncan.ca) or phone: 250-746-6126.

## HOW IMAGES ARE RECORDED

Motion detection <input type="checkbox"/> Time schedule <input type="checkbox"/> Alarm sensor <input type="checkbox"/> Manual <input type="checkbox"/> Other <input type="checkbox"/>	Number of security cameras? _____ How are images stored? _____ How long are images stored? _____ Describe field of view _____ _____
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------

## SIGNATURES

The applicant agrees to conform to all Bylaws and Policies of the City of Duncan presently in force and to such special conditions, restrictions, and regulations and to such further special conditions as may be imposed by the City.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

## SUBMIT TO

Attention: Rachel Hastings, Building and Bylaw Services Manger  
Via email: [duncan@duncan.ca](mailto:duncan@duncan.ca) or by Mail/drop box: City of Duncan, 200 Craig Street, Duncan BC V9L 1W3